

# Shipper's Letter of Instruction



**Exel Global Logistics Inc**  
4120 Point Eden Way, Suite 200  
Hayward, CA 94945

1a. U.S. PRINCIPAL PARTY IN INTEREST (USPPI) (Complete name and address)

ZIP CODE

2. DATE OF EXPORTATION

3. TRANSPORTATION REFERENCE NO.

b. USPPI EIN (IRS) OR ID NO.

c. PARTIES TO TRANSACTION

Related  Non-related

4a. ULTIMATE CONSIGNEE (Complete name and address)

b. INTERMEDIATE CONSIGNEE (Complete name and address)

5. FORWARDING AGENT (Complete name address)

DOCUMENTS	ATTACHED	PREPARE
EXPORT DECLARATION	<input type="checkbox"/>	<input type="checkbox"/>
COMMERCIAL INVOICES	<input type="checkbox"/>	<input type="checkbox"/>
CERTIFICATE OF ORIGIN	<input type="checkbox"/>	<input type="checkbox"/>
CONSULAR INVOICE	<input type="checkbox"/>	<input type="checkbox"/>
EXPORT LICENSE	<input type="checkbox"/>	<input type="checkbox"/>
LETTER OF CREDIT	<input type="checkbox"/>	<input type="checkbox"/>
SIGHT DRAFT	<input type="checkbox"/>	<input type="checkbox"/>

CONSIGNEE REF. NO.	FREIGHT CHARGES Prepaid <input type="checkbox"/> Collect <input type="checkbox"/>	F.O.B. CHARGES Prepaid <input type="checkbox"/> Collect <input type="checkbox"/>
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6. POINT (STATE) OF ORIGIN OR FTZ NO. 7. COUNTRY OF ULTIMATE DESTINATION

8. LOADING PIER (Vessel only)

9. METHOD OF TRANSPORTATION (Specify)

14. CARRIER IDENTIFICATION CODE

15. SHIPMENT REFERENCE NO.

10. EXPORTING CARRIER

11. PORT OF EXPORT

16. ENTRY NUMBER

17. HAZARDOUS MATERIALS

Yes  No

12. PORT OF UNLOADING (Vessel and air only)

13. CONTAINERIZED (Vessel only)

Yes  No

18. IN BOND CODE

19. ROUTE EXPORT TRANSACTION

Yes  No

SHIPPER'S REF. NO.

DATE

SHIP VIA  AIR  OCEAN  CONSOLIDATE  DIRECT

20. SCHEDULE B DESCRIPTION OF COMMODITIES (Use columns 22-24)

D/F or M (21)	SCHEDULE B NUMBER (22)	QUANTITY - SCHEDULE B UNIT(S) (23)	SHIPPING WEIGHT (Kilograms) (24)	VIN/PRODUCT NUMBER/ VEHICLE TITLE NUMBER (25)	VALUE (U.S. dollars, omit cents) (Selling price or cost if not sold) (26)
<p>BE SURE TO PICK UP TOP SHEET AND SIGN THE FIRST YELLOW EXPORT DECLARATION WITH PEN AND INK. <b>IMPORTANT:</b> SHIPPER MUST SIGN ON LINES 29 AND 30, WHERE INDICATED ON NEXT COPY - ORIGINAL EXPORT DECLARATION.</p>					

27. LICENSE NO./LICENSE EXCEPTION SYMBOL/AUTHORIZATION

28. ECCN (When required)

INSURANCE REQUESTED

Yes  No  OTHER   
CIF, PLUS 10%  AMOUNT \$

29. Duly authorized officer or employee

The USPPI authorizes the forwarder named above to act as forwarding agent for export control and customers purposes.

30. I certify that all statements made and all information contained herein are true and correct and that I have read and understand the instructions for preparation of this document, set forth in the "Correct Way to Fill Out the Shipper's Export Declaration." I understand that civil and criminal penalties, including forfeiture and sale, may be imposed for making false or fraudulent statements herein, failing to provide the requested information or for violation of U.S. laws on exportation (13 U.S.C. Sec. 305; 22 U.S.C. Sec. 401; 18 U.S.C. Sec. 1001; 50 U.S.C. App. 2410).

SPECIAL INSTRUCTIONS:

Signature

Confidential - For use solely for official purposes authorized by the Secretary of Commerce (13 U.S.C. 301 (g)).

FMC License No. 17482NF

Title

Export shipments are subject to inspection by U.S. Customs Service and/or Office of Export Enforcement.

SHIPPER'S INSTRUCTIONS IN CASE OF INABILITY TO DELIVER CONSIGNMENT AS ASSIGNED

Date

31. AUTHENTICATION (When required)

ABANDON  RETURN TO SHIPPER  
 DELIVER TO:

Telephone No. (Include Area Code)

E-mail address

CONSOLIDATION SERVICES ARE SUBJECT TO THE COMPANY'S CONDITIONS OF CONTRACT AS PRINTED ON THE REVERSE OF THE COMPANY'S INTERNATIONAL HOUSE AIR WAYBILL IF BY AIR OR THE COMPANY'S BILL OF LADING IF BY SEA. ANY OTHER SERVICE IS SUBJECT TO THE COMPANY'S STANDARD TRADING CONDITIONS PRINTED ON THE REVERSE HEREOF